

The BelRose Group

Employee Profile

Pamela Morales

Recruitment Lead

profile.



0477 619 467

Pamela@BelRoseGroup.com.au

Melbourne, VIC

www.BelRoseGroup.com.au

Pamela is an experienced recruitment and search professional with a strong background in candidate sourcing, talent mapping and recruitment coordination across agency, executive search and professional services environments. She has supported Directors and Senior Consultants with recruitment activity across APAC, including Australia, Singapore, Hong Kong and the Philippines, and has worked across financial services, private wealth management, legal, compliance, local government, not-for-profit and education recruitment.

Pamela is skilled in identifying and engaging candidates, reviewing CVs, conducting phone screening, coordinating interviews and maintaining accurate recruitment records. She is confident using recruitment platforms including JobAdder, LinkedIn Recruiter, SEEK Talent Search and Bullhorn, and brings a practical understanding of how to support efficient and well-managed recruitment processes.

Known for her organised, service-oriented and professional approach, Pamela provides reliable support to clients, candidates and internal stakeholders. She brings strong attention to detail, clear communication and a positive candidate experience to each stage of the recruitment process.

ATTRIBUTES

√ Service-oriented and professional
√ Highly organised with strong attention to detail
√ Strong communicator and relationship builder
√ Reliable and responsive with stakeholders
√ Magician with hard to fill jobs
√ Candidate-focused and process driven
√ Practical, adaptable and solutions focused
√ Team player

SKILLS & EXPERIENCE

√ Candidate sourcing and talent mapping
√ Recruitment administration and coordination
√ Candidate screening and CV review
√ Phone screening and structure interview support
√ Interview scheduling and candidate communications
√ Talent pipeline development
√ Applicant Tracking System management
√ JobAdder, LinkedIn Recruiter, SEEK Talent Search and Bullhorn
√ Confidential records management
√ Client briefing and stakeholder support
√ Recruitment reporting and documentation
√ Cross-border recruitment support across APAC

The BelRose Group
Strategy and People & Culture Specialists